

REGULAR MEETING OF THE FLORIN RESOURCE CONSERVATION DISTRICT BOARD OF DIRECTORS

Agenda

Tuesday, August 17, 2021

6:00 PM

Compliance with Government Code Section 54957.5

Public records, including writings related to an agenda item for an open session of a regular meeting of the Florin Resources Conservation District that are distributed less than 72 hours before the meeting, are available by email request at this time. In addition, such writings may be posted, whenever possible, on the Elk Grove Water District website at www.egwd.org.

The Board will discuss all items on the agenda and may take action on any item listed as an "Action" item. The Board may discuss items that do not appear on the agenda, but will not act on those items unless there is a need to take immediate action and the Board determines by a two-thirds (2/3) vote that the need for action arose after posting of the agenda.

If necessary, the Meeting will be adjourned to Closed Session to discuss items on the agenda listed under "Closed Session." At the conclusion of the Closed Session, the meeting will reconvene to "Open Session."

Pursuant to the Sacramento County Shelter in Place order effective March 19, 2020, we are requiring all members of the public to participate virtually. Public participation and comment are limited to the following procedures:

A. The electronic submission of written comments in advance to the Board Secretary (stefani@egwd.org). Those comments will be read into the record for a maximum of three (3) minutes per comment.

B. Join Zoom Meeting: <https://zoom.us/j/84731009617> Meeting ID: 847 3100 9617

Dial by your location

+1 669 900 6833 US (San Jose)

+1 312 626 6799 US (Chicago)

+1 253 215 8782 US

+1 346 248 7799 US (Houston)

+1 929 205 6099 US (New York)

+1 301 715 8592 US

C. Please press Star+9 (*9) to raise your hand for Public Comment – Members of the audience may comment on matters that are not included on the agenda. Each person will be allowed three (3) minutes, or less if a large number of requests are received on a particular subject. No action may be taken on a matter raised under "Public Comment" until the matter has been specifically included on an agenda as an action item. Items listed on the agenda will be opened for public comment as they are considered by the Board of Directors.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Public Comment

1. Proclamations and Announcements

- a. District awarded wellness grant from ACWA/JPIA

Associate Director Comment

Public Comment

| | Page Numbers |
|--|---------------------|
| 2. Consent Calendar | 4-5 |
| (Stefani Phillips, Board Secretary and Patrick Lee, Treasurer) | |
| a. Minutes of Special Board Meeting of July 13, 2021 | 6-7 |
| b. Minutes of Regular Board Meeting of July 20, 2021 | 8-9 |
| c. Accounts Payable Check History – July 2021 | 10-13 |
| d. Board and Employee Expense/Reimbursements – July 2021 | 14 |
| e. Active Accounts – July 2021 | 15 |
| f. Bond Covenant Status for FY 2021-22 – July 2021 | 16 |
| g. Year to Date Revenues and Expenses Compared to Budget – July 2021 | 17 |
| h. CASH - Detail Schedule of Investments– July 2021 | 18 |
| i. Consultants Expenses – July 2021 | 19 |
| j. Major Capital Improvement Projects – July 2021 | 20 |

Associate Director Comment

Public Comment

Recommended Action: Approve Florin Resource Conservation District Consent Calendar items a – j.

| | |
|---|--------------|
| 3. Elk Grove Water District Fiscal Year 2020-21 Quarterly Operating Budget Status Report | 21-29 |
|---|--------------|

(Patrick Lee, Finance Manager/Treasurer)

Associate Director Comment

Public Comment

Recommended Action: Provide direction as to the timing, frequency and amount of detail to include in future monthly and quarterly financial status reports.

| | |
|--|--------------|
| 4. Resumption of Penalties and Shutoffs | 30-33 |
|--|--------------|

(Patrick Lee, Finance Manager/Treasurer)

Associate Director Comment

Public Comment

Recommended Action: Provide direction as to when the District should resume the assessment of over the phone payment fees, door tag fees, late payment penalties and water shutoffs.

| | |
|---|--------------|
| 5. Records Retention and Disposal Policy | 34-61 |
|---|--------------|

(Stefani Phillips, Human Resources Administrator/Board Secretary)

Associate Director Comment

Public Comment

Recommended Action: Adopt Resolution No. 08.17.21.01, amending and replacing Resolution No. 10.17.18.02, the Records Retention Policy with the Records Retention and Disposal Policy.

6. Fiber Optic Line Project Contract **62-116**
(Travis Franklin, Program Manager)

Associate Director Comment

Public Comment

Recommended Action: Authorize the General Manager to execute a construction contract in the amount of \$290,547.17 with Arrow Drillers, Inc. for the Fiber Optic Line Project.

7. Compact Track Loader with Cold Planer Purchase **117-129**
(Bruce Kamilos, General Manager)

Associate Director Comment

Public Comment

Recommended Action: Authorize the General Manager to execute a purchase order in the amount of \$91,385.15, including tax and license, with Bobcat of Sacramento to purchase a compact track loader with cold planer.

8. Juneteenth National Independence Day Holiday **130-134**
(Bruce Kamilos, General Manager)

Associate Director Comment

Public Comment

Recommended Action: Adopt Resolution No. 08.17.21.02, amending the Elk Grove Water District Employee Policy Manual Section 5.2 Holidays, 5.2.1 Observed Holidays, whereby Columbus Day is removed, and Juneteenth National Independence Day is added.

9. General Manager's Report **135-138**
(Bruce Kamilos, General Manager)

Associate Director Comment

Public Comment

10. Elk Grove Water District Operations Report – July 2021 **139-185**
(Bruce Kamilos, General Manager)

Associate Director Comment

Public Comment

11. Directors Comments

Adjourn to Regular Meeting – September 21, 2021